



Northern Ireland Social Care Council

Post Registration Training and Learning Requirements for Registered Social Care Workers

Part Two - Recording Forms

February 2008

For further information on Post Registration Training and Learning

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Post Registration Training and Learning

Training and Learning Plan

This plan should be agreed between the Registrant and their line-manager. This is an on-going process and should be reviewed in the supervisory process.

The activities can consist of either formal accredited training (e.g. NVQs or post qualifying social work training), or informal training which includes reading, attendance at seminars, workshops, courses, presentation of case material at supervision or study which is related to your professional development and has an impact on your work.

Registrant name:

Employing organisation:
.....

Workplace address:
.....
.....

Brief description of registrant's work/role:
.....
.....
.....
.....

Please photocopy as required

Identified training (development) needs	Plan to address training needs	How will this help the Registrant in their job?	Achievement timescale
<p>Signed: Registrant</p> <p>..... Line Manager (if available)</p>			

Please photocopy as required

Post Registration Training and Learning

Records of Evidence

Please complete separate record forms for each learning activity undertaken by the Registrant to meet the NISCC Post Registration Training and Learning Requirements. This means that you should photocopy page 5 of this document and complete one page for each learning activity listed in your Record of Achievement (pages 6 and 7). You need only complete page 4 once.

Registrant's name:

.....

Dates to which 3 year registration period applies:

From: To:

Registrant's workplace when this learning activity took place:

.....

.....

Registrant's employing organisation at this time:

.....

Brief description of Registrant's work/role:

.....

.....

.....

.....

Confirm that development needs have been identified and a Training and Learning Plan (page 2) has been collated:

If not, please state reason(s):

Please photocopy as required

Identify training activity (based on Training and Learning Plan, pg 3):

.....

.....

.....

Briefly describe the learning activity (e.g. attending a course, reading an article):

.....

.....

.....

Date of activity: **Approximate number of hours undertaken:**

Outcome of the learning activity – Describe how the learning relates to your work and what effect it has had on the way you work?

The way in which this learning has influenced my work is:

.....

.....

.....

.....

.....

Describe how the learning activity has benefited the service user(s):

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Please photocopy as required

Post-Registration Training and Learning

Record of Achievement



northern
ireland social care council

Registrant name:		NISCC registration number:	
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Correspondence address	Date of registration:	
		Date registration period finishes:	

Date	Duration (hours or days)	Details of training and learning activity (including name of provider of training or learning activity)	State how this has contributed to your training and learning

Date	Duration (hours or days)	Details of training and learning activity (including name of provider of training or learning activity)	State how this has contributed to your training and learning

Total training and learning for period of registration

Hours: _____ **Days:** _____

Registrant Declaration

I confirm that I have undertaken the activities recorded on this form and that the details I have provided are accurate. I understand that failure to meet Post Registration Training and Learning Requirements, or the provision of false information in relation to meeting these requirements, may be considered by the Northern Ireland Social Care Council as misconduct.

Signature: _____ **Date:** _____

Please photocopy as required. A continuation sheet is available overleaf if you have an extensive list to record.

