

CCLD 431**Contribute to the leadership and management of integrated childcare provision****Introduction****What is this unit about?**

This unit is about contributing to the management of integrated provision. Integrated provision is where a range of services and environments for children and families is provided. This does not have to be a physical setting, but could include a range of services or resources concerned with children and families.

Who is this unit for?

This unit is for you if you work in a setting or service whose main purpose is to support the care, learning and development of children in partnership with their families. This unit is for you if you are a manager or lead/senior practitioner contributing to the leadership and the management of integrated provision for children and families.

Principles and values

You must work within the principles and values of the sector in order to achieve this unit.

Content of unit

The elements are:

1. Contribute to the leadership and management of a multi-disciplinary team
2. Support integrated approaches to service delivery

Place in the NVQ/SVQ framework

This unit is an optional unit in the Level 4 NVQ/SVQ in Children's Care, Learning and Development.

Links to Key and Core Skills

This unit may provide evidence for the following:

Key Skills	Core Skills
Communication: Higher	Communication: Higher
Working with Others: Higher	Working with Others: Higher
Problem Solving: Higher	Problem Solving: Higher

What we mean by some of the words used in this unit

Multi-disciplinary team	Colleagues from different disciplines and occupational backgrounds who may work in peripatetic roles or alongside in daily work
Integrated provision	Seamless, interconnected and closely related provision, sometimes delivered to children and families by one organisation or through a single point of contact

CCLD 431

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<u>The National Standard</u>	
<u>Element CCLD 431.1</u>	<u>Contribute to the leadership and management of a multi-disciplinary team</u>
<p>Performance criteria</p> <p>This is the national standard which you must meet:</p> <ol style="list-style-type: none"> 1. Value and respect equally, and build on the strengths and individual specialist skills of the team 2. Motivate and facilitate team members to innovate and take the initiative 3. Encourage and facilitate others to take on leadership and management responsibility 4. Facilitate effective communication between members of the multi-disciplinary team 5. Ensure team members respect and value the contributions of others in different disciplines 6. Encourage team members to manage respectful team relationships, build networks and find common ground 7. Facilitate the resolution of conflicts in the multi-disciplinary team 8. Set up systems to share information with the team and between team members, ensuring appropriate confidentiality 9. Model and demonstrate positive multi-disciplinary practice 	

<u>The National Standard</u>	
<u>Element CCLD 431.2</u>	<u>Support integrated approaches to service delivery</u>
<p>Performance criteria</p> <p>This is the national standard which you must meet:</p> <ol style="list-style-type: none"> 1. Ensure that approaches to service delivery are integrated and clearly focused on the needs of children 2. Clarify requirements, roles and responsibilities with colleagues 3. Modify and adapt approaches to service delivery, according to the needs of children 4. Listen and respond to the views of children and families 5. Allocate human and material resources according to the needs of the children and families 	

What you must know and understand

To be competent in this unit, you must know and understand the following:

K4C1102	How to communicate with members of a team within an integrated setting
K4P1103	How to recognise the strengths in the team and colleagues' individual expertise

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K4P1104	How to set SMART objectives (Specific, Measurable, Agreed, Realistic and Time-limited)
K4P1105	How to select and successfully apply different methods for motivating, supporting and encouraging people and recognising their achievements
K4P1106	Different leadership styles
K4P1107	The benefits of creativity and innovation for the team and how to foster these
K4M1108	How to set up systems for information exchange
K4P1109	How to manage human and physical resources fairly and in line with setting plans
K4C1099	Principles of effective communication, verbal and non-verbal, electronic, paper-based, telephone